



上海交通大学

SHANGHAI JIAO TONG UNIVERSITY



研究生院英语教改试点

研究生学位课

航空航天学术英语

Academic English for Aerospace Graduates

Lecture 12

黄丹 HUANG Dan

航空航天学院A301室

huangdan@sjtu.edu.cn



Submission



Main documents needed for the submission...

- Manuscript file
- Highlights
- Author Agreement
- Cover letter
- Supplementary research data
- ...

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- Video Still
- Author Agreement
- Cover Letter
- Figure
- Response to Reviewers
- Graphical Abstract
- Highlights
- Supporting File



Submission



Highlight

- Highlights are a short collection of **bullet points** that convey the **core findings** and provide readers with **a quick textual overview** of the article.
- These **three to five bullet points** describe the essence of the research (e.g. results or conclusions) and highlight what is distinctive about it.
- Highlights will be **displayed in online search** result lists, the contents list and in the online article.
- There should be **a maximum of 85 characters**, including spaces, per highlight.
- Only the **core results of the paper** should be covered.
- **Novelty** of the paper should be included.

Highlights

- A conformational two-state mechanism for proton pumping complex I is proposed.
- The mechanism relies on stabilization changes of anionic ubiquinone intermediates.
- Electron-transfer and protonation should be strictly controlled during turnover.



Highlights:

- 1) Rotation effects on suction side film cooling are investigated.
- 2) Passage vortex influence on the film deflection at three spanwise positions is studied.
- 3) High density ratio achieves better film coverage and makes the film expand at spanwise direction.
- 4) Optimal blowing ratios exist for the experimental results and the numerical results but the values are different.





Submission

⊗ Author agreement

- **All the authors** listed in the paper should know the submission status of the paper
- **Correct E-mail address for all the authors** should be provided during the submission
- Nowadays, most journals let the co-authors **confirm the submission online (electronic signature)**
- **Remind all the co-authors** after your submission



Submission

Cover letter

- Simply introduce the **main innovations** of the paper
- Declare **no multi-submission of one manuscript and duplicate publication**
- Declare **no plagiarism**

All previously published work used in this paper, by the authors, has been fully cited

All previously published work used in this paper, by other researchers, has been fully cited

Dear Editors:

We would like to submit the enclosed manuscript entitled “Paper Title”, which we wish to be considered for publication in “Journal Name”.

No conflict of interest exists in the submission of this manuscript, and manuscript is approved by all authors for publication. I would like to declare on behalf of my co-authors that the work described was original research that has not been published previously, and not under consideration for publication elsewhere, in whole or in part. All the authors listed have approved the manuscript that is enclosed.

In this work, we evaluated (Simply introduce the main innovations of the paper).

1.

2.

...

I hope this paper is suitable for “Journal Name”. We deeply appreciate your consideration of our manuscript, and we look forward to receiving comments from the reviewers. If you have any queries, please don’t hesitate to contact me at the address below.

Thank you and best regards.

xxxxxxx

Corresponding author:

Name: xxx

E-mail: xxxxx@xxxx

An Example



Submission



Supplementary research data

- Detailed raw data
- Processed data (For example: Video)
- Software <https://www.pnas.org/content/early/2018/12/19/1812570116>
- Algorithms
- ...

Share your research data (Optional)

In this section, you can make your research data available with your article. Sharing research data helps other researchers evaluate your findings, and increases trust in your article. Research data can include, (but is not limited to): raw data, processed data, software, algorithms, protocols, methods and materials.

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The button opens a new window and will not interfere with your submission, as uploading will continue in the background.

I wish to select a statement explaining why I am not linking to or uploading my research data (this statement will appear next to your article on ScienceDirect).

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Submission- An Example

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in Fluids

em Editorial Manager

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Role: Author Username: mawel

Submission

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ORCID iD: *(None)*

[What is ORCID?](#)



Submission- An Example



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Entering a Full Title is Required for Submission.

Enter the title of your manuscript. You cannot submit a manuscript without a title.

Full Title

How to build a campus of the future?

Previous Next



Submission- An Example

⊙ Edit authors

The information for all the authors, especially the E-mail address, should be provided

The screenshot shows the 'New Submission' page in the Editorial Manager system. The page title is 'Experiments in Fluids' and the user is logged in as 'Author' with the username 'mawei'. The navigation menu includes 'HOME', 'LOGOUT', 'HELP', 'REGISTER', 'UPDATE MY INFORMATION', 'JOURNAL OVERVIEW', 'MAIN MENU', 'CONTACT US', 'SUBMIT A MANUSCRIPT', and 'INSTRUCTIONS FOR AUTHORS'. The 'New Submission' sidebar contains a list of steps: 'Select Article Type', 'Enter Title', 'Add/Edit/Remove Authors' (highlighted with a blue arrow), 'Funding Information', 'Submit Abstract', 'Enter Keywords', 'Select Classifications', 'Additional Information', 'Enter Comments', 'Suggest Reviewers', 'Oppose Reviewers', 'Request Editor', and 'Attach Files'. The main content area is titled 'Please Add, Edit, or Remove Authors' and contains instructions on how to add authors, including a warning that changes to the author list are not accepted post-acceptance. Below the instructions is a 'Current Author List' section showing one author: 'Wei Ma, Ph.D. [Corresponding Author] [First Author]'. There is a '+ Add Another Author' button at the bottom of the list and another one at the bottom of the page. Navigation buttons for 'Previous' and 'Next' are also visible.



Submission- An Example

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- Enter Comments
- Suggest Reviewers
- Oppose Reviewers
- Request Editor
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Funding Information

Funding Information is Required for Submission.

Please enter the funder name, grant number and the grant recipient. Authors listed in the dropdown menu were added during the Add/Edit/Remove Authors submission step. Click the '+' icon to add another funder. When you are finished, click the 'Next' button.

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Current Funding Sources List

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There are currently no Funding Sources in the list

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Submission



Submit abstract

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Submitting an Abstract is Required for Submission.

Enter the abstract of your manuscript into the text box below. The abstract may be cut and pasted from a word processing program; however, the formatting will be lost.

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Submit keywords

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- Submit Abstract
- Enter Keywords**
- Select Classifications
- Additional Information
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Please Enter Keywords

Entering one or more Keywords is Required for Submission.

Enter Keywords separated by semicolons. e.g. keyword 1; keyword 2; keyword 3
Each individual keyword may be up to 256 characters in length.

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Submission- An Example



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- Enter Comments
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Suggest Reviewers

Suggesting 3 reviewer(s) is Required for Submission.

Please suggest potential reviewers for this submission.

Use the fields below to give us contact information for each suggested reviewer, and please provide specific reasons for your suggestion in the comments box for each person. Please note that the journal may not use your suggestions, but your help is appreciated and may speed up the selection of appropriate reviewers.

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Position	<input type="text"/>
Institution	<input type="text"/> (max 450 characters)
Department	<input type="text"/> (max 450 characters)
E-mail Address*	<input type="text"/>
Reason	<input type="text"/>



Submission- An Example



Suggest Reviewers

Name, E-mail address, Affiliate, Reason

Suggested Reviewers:	Ramis Orlu, Ph.D Researcher, Royal Institute of Technology (KTH) ramis@mech.kth.se Prof. R. Orlu is an expert in turbulent boundary layer. In this manuscript we have referred a lot of his investigations. He is the right person to be a reviewer. We believe that he could give us very valuable advise to improve this manuscript.
	Ivan Marusic, Ph.D Professor, University of Melbourne imarusic@unimelb.edu.au Prof. I. Marusic is a respectable expert in turbulent boundary layer. He is the right person to be a reviewer, who will give us lots valuable advise to improve this manuscript.



Submission- An Example



Oppose Reviewers

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- ➔ **Oppose Reviewers**
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Oppose Reviewers

Please identify anyone who you would prefer not to review this manuscript.

Fill in as much contact information as possible to allow us to identify the person in our records, and please provide specific reasons why each person should not review your submission in their comments box. Please note that we may need to use a reviewer that you identify here, but will try to accommodate author's wishes when we can.

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You may Request an Editor to be assigned to your paper. The request will be taken under advisement by the Journal Office. If you do not Request an Editor, your manuscript will be assigned to the appropriate Editor(s) as determined by the Journal Staff.

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Submission- An Example

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Manuscript file, Highlights, Author Agreement, Cover letter, Supplementary Research Data...

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- ✓ Select Article Type
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Item: *Manuscript

Enter a **Description** and then either choose files or drag and drop files.

Description: Manuscript

Choose Files Or Drag & Drop Files Here

No Items have yet been attached for this submission.

Previous Next



Argumentative writing

Comments of Reviewers/Editors

- First of all, **congratulations** for receiving the comments from the editors/reviewers no matter positive or negative
 - Point out the problems in the paper **very specific**
 - You will know **the defects** of your paper
 - You will know **how to modify** your paper
 - **Less complain (layperson, poor question...), more thinking**
- Carefully modify the paper based on the comments even though your paper is rejected
- Don't expect your paper can be accepted for the first time!



Argumentative writing

Response to the Comments

Dear Dr. Tian,

Manuscript ID WE-16-0148.R2 entitled "An Experimental Investigation on the Wake Interference among Wind Turbines Sited in Aligned and Staggered Wind Farms" which you submitted to Wind Energy, has been reviewed. The comments of the referee(s) are included at the bottom of this letter.

The referee(s) have recommended publication, but also suggest some minor revisions to your manuscript. Therefore, I invite you to respond to the referee(s)' comments and revise your manuscript.

You can upload your revised manuscript and submit it through your Author Center. Log into <https://mc.manuscriptcentral.com/we> and enter your Author Center, where you will find your manuscript title listed under "Manuscripts with Decisions".

When submitting your revised manuscript, please provide a response at Step 1, Response to Decision (Author's Response). Please indicate in detail the changes you have made and why. Also, indicate which of the suggested changes, if any, you have elected not to make and your reasons. You can use this space to document any changes you make to the original manuscript or alternatively you can upload your Response to Reviewers as file type Supplementary Material for Review. If you choose to upload your response, please include a brief note to this effect at Step 1.

Please note: Your manuscript may be unsubmitted if you do not provide a clear description of the changes made.



Argumentative writing

⊙ Response to the Comments

- Response to the comments **point to point**
 - Indicate **in detail** the changes you have made and **why**
 - Indicate **which** of the suggested changes
 - Indicate **the location of the changes**
 - Suggestion: upload your response as **attached files (easier to read)**
- Other points
 - Respect the works of reviewers/editors. They help you to make your paper better
 - If you disagree the comments, provide sufficient materials to support your idea and discuss with your peers



Argumentative writing



Response to the Comments - An example

Response to reviewer #2 comments

Ref. No.: INDAER-2016-279
Title: **An experimental investigation on the aeromechanics and wake interference of wind turbines sited over complex terrain**
Authors: Wei Tian, Ahmet Ozbay, Hui Hu
Submitted to: Journal of Wind Engineering & Industrial Aerodynamics

We want to thank the editor and the reviewers giving us the helpful and constructive suggestions and comments. We have seriously considered the comments and checked the manuscript.

The words in *black* are taken from the editor and reviewer's comments. Our responses are given in the sections that follow in *blue* color.

We have also highlighted the modifications/revisions *in blue color* in the revised manuscript.

Reviewer #2 Comments

The experimental work presented in this paper is interesting, complete and very well documented. In my opinion it is worth publishing to the journal. I have some minor observations that may assist the authors to further improve their document.

Abstract

It can be also stated that the objective of the work is to create a database for the validation of numerical predictions (this is mentioned at the end of the Introduction). The sentence "In addition hills" can be removed. The same applies for the last sentence "in order to elucidate complex terrain" (it is repeated). Instead, the main findings (2-3 sentences) regarding the terrain and wake effect on the performance and loading of the wind turbines should be included.

Response: We have rewritten the abstract according to the review comments. The main findings regarding the terrain and wake effect on the loading of the wind turbines have been included in the revised abstract.

Basic information

Thanks to the reviewer

Distinguish the revised and the original information

Point to point response

The reviewer's comments also should be listed



Resume or CV

- ① Personal Data
- ② Research Interests
- ③ Work Experience
- ④ Education Experience
- ⑤ Publications
- ⑥ Projects Participated
- ⑦ Honours, Awards, and Achievements



Resume or CV

战兴群

☎ 职务：副院长、教授、博导

☎ 办公电话：021-34204306

☎ 电子邮件：qxzhen@sjtu.edu.cn

☎ 办公地址：上海交通大学航空航天学院1405室

工作经历

时间	任职单位	职务
1995年-至今	上海交通大学	博士后、副教授、教授、博导、仪器工程系副主任、航空航天学院院长助理、副院长
1994年-1995年	哈尔滨工程大学	自动控制系讲师

教育背景

时间	毕业院校	学历
1996年-1999年	哈尔滨工业大学航天机电电子工程专业	工学博士
1992年-1994年	哈尔滨工程大学自动控制理论与应用专业	工学硕士
1988年-1992年	哈尔滨船舶工程学院自动化理论与应用专业	工学学士

研究方向

- (1) 卫星导航信号与系统
- (2) 融合导航理论与技术
- (3) 位置服务与通信技术

主要科研项目

长期从事导航、制导与控制理论及应用研究，先后主持633计划项目、中收国际联合合作计划项目、北斗专项、上海市科技攻关重大项目、上海市科技攻关重点项目等科研项目40余项；发表论文100余篇，授权国家发明专利和软件著作权20余项。

代表性论文专著

- [1] QIN, F., ZHAN, X., GANGL, D. Improvement of Global Navigation Satellite System Signal Acquisition Using Different Grade Inertial Measurement Units for High Dynamic Applications[J]. IET Radar, Sonar and Navigation, 2014.
- [2] QIN, F., ZHAN, X., GANGL, D. Performance Improvement of Receiver Tracking Loops Based on Ultra-Tight Integration in GNSS-challenged Environment[J]. Sensors, 2013, 13(12), 16406-16423.
- [3] Manuag Niu, Xingqun Zhan, Li Liu, et al. A Class of SLCE-Based Spreading Codes for GNSS Use[J]. IEEE Transactions on Aerospace and Electronic Systems, 49(1), 2013, 698-702.
- [4] LIU, L., ZHAN, X. Q., LIU, W., et al. Assessment of Radio Frequency Compatibility between Compass Phase II and Other GNSSes[J]. The Journal of Navigation, 64, 55-72, 2011.
- [5] Yongqian Wang, Xingqun Zhan, Yuhua Zhang. Improved ambiguity function method based on analytical resolution for GPS attitude determination[J]. Measurement Science and Technology, 2007, 18(9), 2985-2990.

学术兼职

- [1] 2012年至今，国家导航与位置服务科技重点专项专家
- [2] 2010年至今，北斗专项国际合作专家
- [3] 2011年至今，全球卫星导航系统国际委员会应用电子工作组联合主席
- [4] 2015年至今，全球卫星导航系统国际委员会空海业务性能提升工作组联合主席

荣誉奖励

现任上海交通大学航空航天学院导航制导队学术带头人，上海市科技启明星，上海市高校优秀青年教师培养对象人，国家精品课程主讲人之一，“万人计划”获得者。多次担任卫星导航系统国际学术会议的程序委员会委员，分会主席，并做大会主题报告。

美国Lakshmi N. Sankar教授学术报告通知

主题：A Combined Computational and Experimental Research Program for Offshore Wind Turbines

主讲人：Prof. Lakshmi N. Sankar (Georgia Institute of Technology)

时间：2015年5月12日（周二）14:00-17:00

地点：空天大楼四楼会议室

主讲人简介：

Professor Sankar is a Regents Professor in the Guggenheim School of Aerospace Engineering at the Georgia Institute of Technology. As Director of the School's Computational Fluid Dynamics Lab, he leads a research and education program focused on the modeling and simulation of unsteady viscous flow around helicopters, horizontal axis wind turbines, and turbo-machinery components. As the Associate Chair of the Undergraduate Programs, he coordinates undergraduate curriculum related activities. He teaches undergraduate and graduate level courses in the areas of aerodynamics, helicopter theory, wind energy, aerodynamic design, and computational aerodynamics.

Research Interests

- ◆ Application of Hybrid Navier-Stokes-Discretized Wake Methods for Rotors in Forward Flight and maneuvers
- ◆ Development of Methodologies for Modeling Ice Accretion with Rotary Wing Applications
- ◆ Coaxial Rotor CFD and Aeroacoustics Modeling and Design
- ◆ UAV Propeller Design
- ◆ Flight Mechanics and Control-Oriented Modeling for Next Generation On-Blade and Individual blade Control Concepts
- ◆ Mission Adaptive Rotors
- ◆ Surrogate Models for Dynamic Stall and Morphing Rotors
- ◆ Reduced order Modeling of Ship-Air Wake Interactions
- ◆ Lattice Boltzmann Modeling of Flow Control Concepts
- ◆ Circulation Control Aerodynamics for Very Efficient High-lift and Cruise Performance for Subsonic/Transonic Air Vehicles, Jointly with Bob Englar (GTRI)
- ◆ Active and Passive Control of Vertical Axis Wind and Tidal turbines

Education

- ◆ Ph.D., Aerospace Engineering, Georgia Institute of Technology, 1977.
- ◆ MSAE, Aerospace Engineering, Georgia Institute of Technology, 1975.
- ◆ B. Tech., Aeronautical Engineering, Indian Institute of Technology, Madras, India, 1973.



Resume for a conference

- ① Mr. SONG is a third-year doctoral student at School of Aeronautics and Astronautics (or ** Laboratory) in Shanghai Jiao Tong University.
- ① His main research interests are measurement technologies in turbomachinery and CFD for hypersonic flow
- ① Today he will give us a speech entitled “How to build a campus for the future”.



Recommendation letter

- ④ *Why a Recommendation Letter is need ?*
- ④ **Recommender :**
 - Supervisor
 - Course teachers
 - Somebody in your research domain
- ④ **General Principles :** REAL & EFFECTIVE
- ④ **Content:**
 - General Recommendation
 - Recommendation reasons (give some details)
 - Recommender Information



Recommendation letter- An example

Dear Colleagues:

I am writing to recommend Mr. Chang LIU as a prominent candidate to your graduate program. As his mentor of the summer research intern, I am happy in writing this letter to support his application.

I can still recall the first day Mr. LIU came to my office asking me whether he could have the chance to work as an intern in my research group. I had a long conversation with this smart young man. By knowing he had good performances in many senior-level even graduate-level courses during his sophomore and junior year, I made my decision to accept him as a member in my group.

In my group, we have regular group meeting and discussion session every week to study evolution algorithms and their recent updates in Machine Learning. Everyone in my group would attend these activities. Mr. LIU had never missed or being late for any single meeting or discussion session during his whole intern period. His enthusiasm for new knowledge as well as solid background in mathematics attracted my attention. In our discussion, Mr. LIU took his active participation in the topics concerning supervised learning, clustering and optimization modeling. He could think in quick manner and give his rough solution intuitively. His quick learning ability impressed me a lot. Compared with other students of his age and grade, his understanding of the various research topics and comprehensive consideration of them apparently exceed among. From my point of view, he is a very brilliant student with considered academic objectives.

Mr. LIU also owns the outstanding ability of bring things to happen. During his intern, he took responsibility of background investigation about regression forecasting model. Within two weeks' time, he finished reading over 10 papers and summary reports from groups in US and Europe. Then he gave us a well-organized presentation on the literature review of this topic with insightful opinion. In the following month, he completed with coding work and system building. His work efficiency made me delighted in that even some graduate-level students could not accomplish this assignment within such time. The serious-minded attitude and worshipful spirit of discovering shown in his presentation and programming led me to be extremely satisfied about his intern work.

Mr. LIU is an initiative-driven individual and I can observe his deep inner passion for electrical engineering as well as aspiration to seek higher academic achievements in this area. Mr. LIU is a highly motivated and ambitious young man with clear goals in mind, and I would be very pleased to recommend him to your esteemed graduate program. If you need any further information about Mr. LIU, please feel free to contact me directly by phone or by Email.

Sincerely,

** WU
Ph.D. Professor
Department of Automation, Shanghai Jiao Tong University
Office Phone: 8621-3420****
E-mail: *****@sjtu.edu.cn



Homework

- ① Finish the writing of your manuscript (**notice the submission deadline**)
- ② Finish your presentation for the simulating International Academic Conference (hold on Week 14)

Looking forward to your performance on the simulating International Academic Conference !